

YPS Accounting Services Ltd

2010 Price List

A PERSONAL TAX CLIENTS

The quoted fees are based on clients supplying us with all the information necessary to complete the tax return before the 31st December in each tax year.

It includes completing the tax return and advising the client of the tax payments to be made and the provision of any tax planning necessary.

The lowest price is for the very simplest of tax returns and the average fee is given as a guide.

a. Tax Returns	£145 to £2,000
b. Average Fee	£190

B SOLE TRADERS AND PARTNERSHIPS

Our quotations on the preparation of accounts are based on clients supplying us with certain information well in advance of any filing deadlines.

The fees are given in bands, the lower band in respect of clients who supply us with pristine records and the higher bands where the majority of work has been left for us to complete.

For a client to be on the lower band we would expect to receive, depending upon the size of the business, the following:

Summary of transactions for the year

Bank reconciliation

Purchase Ledger reconciliation

Sales Ledger reconciliation

VAT reconciliation

PAYE reconciliation

List of assets acquired

a. Tax Returns	£145 to £2,000
b. Accounts (turnover less than £25,000)	£200 to £450
c. Accounts (turnover less than £68,000)	£460 to £650
d. Accounts (turnover £68,000 to £200,000)	£650 to £1,500
e. Accounts (turnover £200,000 to £500,000)	£1,000 to £2,200
f. Accounts (turnover £500,000 to £1,000,000)	£1,200 to £3,500
g. Accounts (turnover £1,000,000 plus)	POA

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Where we receive incomplete records, i.e. none of the transactions have been recorded by clients throughout the period, we will give a more precise quotation on the receipt of the documentation that we are required to record.

C LIMITED COMPANIES

Our quotations on the preparation of accounts are based on clients are based on clients supplying us with certain information well in advance of any filing deadlines.

The fees are given in bands, the lower band in respect of clients who supply us with pristine records and the higher bands where the majority of work has been left for us to complete.

For a client to be on the lower band we would expect to receive, depending upon the size of the business, the following:

Summary of transactions for the year

Bank reconciliation

Purchase Ledger reconciliation

Sales Ledger reconciliation

VAT reconciliation

PAYE reconciliation

List of assets acquired

a. Dormant Accounts	£125
b. Corporation Tax Returns (including tax scheduling in anticipation of HMRC queries)	£200 to £500
c. Accounts (turnover less than £68,000)	£1,000 to £2,500
d. Accounts (turnover £68,000 to £200,000)	£1,200 to £3,000
e. Accounts (turnover £200,000 to £500,000)	£1,600 to £6,000
f. Accounts (turnover £500,000 to £1,000,000)	£2,100 to £9,000
g. Accounts (turnover £1,000,000 to £4,000,000)	POA
h. Accounts (turnover £4,000,000 plus)	POA

AUDITS

We do not perform audits but we do have a close relationship with another accounting practice where we can arrange for a competitive quotation. This practice is familiar with our systems and therefore can offer competitive quotations.

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D OTHER SERVICES

COMPANY SECRETARIAL

Use of our offices as a Registered Office (fee per annum)	£50
Completion and submission of the Company's Annual Return (form 363)	£35
Documentation accompanying the Annual Return (fee per form)	£5
Completion of other forms which are not directly related to the submission of an Annual Return e.g. Change of Directors, Share Issue, Change of Registered Office	£20

COMPANY FORMATION

Supply of a limited company, including the completion and submission of the company's statutory documentation including all necessary disbursements and the printing of Memorandums and Articles of Association.	£110
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BOOK-KEEPING

Book-keeping	Manual	£15 per hour
	Computerised	£21 per hour

Where we carry out book-keeping functions we undertake to provide VAT returns with the price.

VAT returns from client records	£90 to £500
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OTHER SERVICES

Completion and submission of applications to set up a PAYE scheme	£30
Completion and submission of VAT registration forms	£100 to £300
Inheritance Tax Planning	POA
Mergers and Acquisitions	POA
Sale of Business	POA
Business Plans	£90 to £3000
Retirement / Cessation Planning	POA
In Depth Tax Investigations	£200 per hour
Installation & Training on Accounting Software	£150 per day + travel
Training on Manual Book-Keeping	£150 per day + travel
Monitoring of filing of companies at Companies House (fee per annum)	£50